

Homegrown Handmade Market

Downtown Moultrie

- 1) Business Name: _____
- 2) Your Name: _____
- 3) Contact Phone Number: _____
- 4) Contact Email: _____
- 5) Social Media/Website: _____
- 6) What will you be selling?: _____

- 7) Give us more details on the products you wish to sell?: _____

- 8) Are your items 100% handmade, grown, or produced by you?:
☐ Yes ☐ No
- 9) Do you understand that submitting an application does not guarantee you as spot at the Moultrie Homegrown Handmade Market?:
☐ Yes

If you are selected to participate in the Homegrown Handmade Market you will receive a confirmation email or phone call. There is a \$25 charge.

Submit 3 or more photos of your products.

Your application, photos, and any certificates or food licenses should be emailed to mediarequest@moultriega.com, dropped off at the Welcome Center located at 31 East Central Avenue, or mailed to PO Box 3368 Moultrie, GA 31776.

If you have any questions, please contact the City of Moultrie Welcome Center at 229-890-5455.

Please note: if someone makes a comment on Facebook claiming to be event staff do NOT believe them. We will only communicate with vendors as the Downtown Moultrie GA Facebook page. If you are unsure if you are speaking with us you can message the Downtown Moultrie GA Facebook page or call the Welcome Center at 229-890-5455.

Homegrown Handmade Market Vendor Regulations

Event Date: December 9, 2023 10:00am – 4:00pm

- **Application deadline: November 1, 2023.**
- Moultrie's Homegrown Handmade Market is targeted to vendors who create their own merchandise. Manufactured items and commercially packaged products are not allowed.
- If submitting an application for prepackaged food, please include your Cottage Food License. A Cottage Food License is required for homemade prepackaged food. Vendors serving fresh food such as hotdogs, nachos, or shaved ice will not be allowed at this market. If you are with a Food Truck or Trailer, contact the Welcome Center for more information.
- **If accepted into the market, the fee is \$25.** Fees are due by **November 10, 2023** and are **non-refundable**. This includes vendor dropouts, event cancellation due to weather, and other unforeseen circumstances.
- **Selected vendors will be notified no later than November 10.** To pay you can bring cash or a check to the Welcome Center, located at 31 East Central Avenue, or call our office at 229-890-5455 to pay with credit card.
- Application must include: one current photo of exhibitor's booth and at least two photos of the items requested to be sold during the show. ALL exhibitors must submit photos, even if they have been accepted in the past.
- Each vendors can bring and set up two 6 foot tables. You will be notified when approved if you will be under the covered breezeway or in an overflow area. Spots in the breezeway and/or shaded spots cannot be guaranteed.
- Vendors must supply their own tables, chairs, and tents as needed (tents are not needed in the covered breezeway.) All tables (both display and supply) are required to be covered with floor length coverings to hide table legs, supplies, boxes, etc.
- Event officials reserve the right to change booth locations as needed for any reason. Vendors who have set up in an area not assigned to them and without prior approval by event officials will be required to move to their assigned space.
- Exhibitors may not break down their booths until 3:00pm Saturday, December 9, 2023.
- Electricity is extremely limited and will be available by request when possible. You will be notified ahead of time regarding the availability of electricity.
- Event officials reserve the right to limit the number of applicants with similar crafts/products.
- All items requested to be sold must be listed on the application.
- Exhibitors are responsible for collecting and paying Georgia sales tax.
- Booth set-up begins on Saturday, December 9, 2023, at 7:30am. Booths must be completely set up by event start time which is 10:00am.

Any exhibitor not abiding by the regulations set forth will forfeit their privilege to participate in current and future shows.